

SELÇUK UNIVERSITY
HEALTH SCIENCES INSTITUTE
GRADUATE STUDENT-ADVISOR AGREEMENT

1. Obligations of the student:

- 1.1. Students should be aware of the requirements of their program and fulfill them on time.
- 1.2. The student should make a study plan in consultation with his/her advisor and follow it.
- 1.3. The student and his/her advisor must apply to the ethics committee for the thesis project.
- 1.4. The student should establish a regular meeting schedule with his/her advisor and follow it.
- 1.5. The student must complete the tasks to be determined by the advisor regarding the research project in accordance with the specified schedule.
- 1.6. The student should regularly inform his/her advisor about the status and progress of the course/thesis work.
- 1.7. Students must comply with the rules of Selçuk University and other cooperating institutions regarding ethics, confidentiality, working principles and security etc.
- 1.8. The student is obliged to present the results of the thesis study at scientific meetings and prepare them for publication, with the recommendation and approval of the advisor.
- 1.9. The student should prepare for the qualification / thesis defense exam according to the recommendations of the advisor.
- 1.10. In order for a doctoral student to take the thesis defense exam, it is obligatory to fulfill option E,F along with any of the following options A, B, C, D.
 - A. An article related to the PhD student's field that has been accepted for publication/published (DOI number) in journals in the Q1 category,
 - B. The PhD student must have published/accepted two scientific articles (with DOI number) in journals within the scope of SSCI, ESCI, SCI/SCI-expanded, at least one of which must be in journals in the Q2 category.
 - C. The student has a patent / utility model registration related to the thesis
 - D.1 At least one scientific article related to the student's field must be published/accepted (with a DOI number) in journals within the scope of SSCI, ESCI, SCI/SCI-expanded.
 - D.2. At least one scientific article or compilation related to the student's field must be accepted/published in the journals in the TR Index list (with a DOI number).
 - E. There must be one oral or poster presentation in national or international congresses.
 - F. An article related to the student's field sent for the evaluation in the journals which are included

in the indexes that are determined by the Institute Administrative Board for a period of two years. The evaluation of obligatory's for the the articles which are sent for publication is done by the Thesis Monitoring Committee.

1. Obligations of the Advisor:

1.1. The counselor is the person who guides the student in achieving his/her learning goals. Openness and honesty are the most important characteristics of this relationship. In this context, the advisor should guide the thesis study by taking into account the student's interests and abilities. The advisor should consider the characteristics of the student from the very beginning in the selection of course and thesis topics.

1.2. In order for the student to complete his/her education within the period stipulated in the regulation, he/she should monitor the course status, familiarize and guide the student to his/her new status by introducing the institution.

1.3. At the beginning of each semester, determine the courses to be taken during the semester with the student and check the course registration forms.

1.4. Inform and guide students about exchange programs, study abroad opportunities and scholarships.

1.5. Guide the student in the development of his/her ability to access, produce and evaluate information. Plan the thesis study together with the student and ensure the preparation of the necessary infrastructure for the study.

1.6. Ensure that the student submits his/her thesis proposal to the Graduate School on time, that the thesis monitoring committee meetings are held regularly and reports are prepared.

1.7. The advisor should regularly meet with the student to evaluate the process of the study and the results obtained. The advisor should create a regular meeting schedule with the student.

1.8. Guide the thesis work to be carried out with high ethical standards and be a role model with his/her own behavior. Within this framework, the student should be directed to obtain ethics committee/other relevant institutional permissions and to submit the results to the relevant committees.

1.9. Direct the student on the financial support required for the thesis study and help in the preparation of project proposals.

1.10. Follow the scientific developments related to the thesis topic and guide the student to do the same.

1.11. Guide the student for the publication of the thesis and his/her career after graduation.

1.12. The advisor should encourage his/her students to participate in and contribute to the academic activities he/she conducts (lectures, conferences, scientific meetings, research projects).

1.13. Provide objective feedback on the student's academic progress at all levels.

1.14. The advisor is responsible for submitting the "proficiency exam jury", "thesis monitoring committee", "thesis proposal" and "thesis defense exam jury" to the Institute.

Publication rights: Both the supervisor and the student should have the original data of the thesis study. The data must be kept for at least 5 years even if the work is published. The student should be the first name in the publication produced from the thesis work, the order of the other authors should be determined by the advisor according to their contributions to the thesis work.

If the student does not prepare the results of the thesis for publication within one year after the completion of the thesis, the advisor has the right to publish the results, provided that the student is the first author.

2. Solution of Problems that may arise in the Counselor-Student Relationship

The main goal is to improve the quality of the thesis and to create a more qualified research-education atmosphere. If there is a problem in the advisor/student relationship, the head of the department should step in and try to reach a compromise by determining the nature of the problem.

In case of failure to reach a compromise, the Graduate School Executive Board has the authority to appoint an advisor ex officio.

Under this contract, Selçuk University Faculty Member (advisor)
will be the advisor of the student who is enrolled in the DR program
of Institute of Health Sciences between the dates specified below (start date)
..... (projected graduation date)

I have read and accept all the above written matters.

Advisor
Name-Surname
Signature
Date

Student
Name-Surname
Signature
Date

APPROVED BY

Selçuk University On behalf of Institute of Health
Sciences Institute Director

